



CJRF Migration Portfolio Review Terms of Reference June 2023

The Climate Justice Resilience Fund seeks a consultant to conduct a portfolio review of 7 grants related to climate-forced displacement, migration, and relocation. We expect bids between US\$40,000 and US\$65,000. Interested consultants should submit applications by July 15, 2023 as described below.

Purpose and Audience

The Climate Justice Resilience Fund ([CJRF](#)) has completed six years of grantmaking, and we are now in the process of learning from our work. We have funded work on climate-forced displacement and migration as a core issue area since our inception, and this work contributed to development of a [special initiative on climate-induced loss and damage](#) (L&D). To inform ongoing growth of this initiative, we intend to commission a review of our portfolio of displacement and migration-oriented grants. This portfolio has seven grants, including grants to partners in the North American Arctic, Bangladesh, and one global grant. The grant partners work on issues of displacement and migration in different ways, in very different contexts. This diversity will provide different perspectives on a core set of themes for the review.

The themes of the review include:

1. **Approaches to addressing displacement and migration:** what are the various ways in which partners approached these issues (e.g., planning for relocation, supporting migration, supporting trapped people, etc.)? What participatory methodologies were used when addressing issues of displacement and migration, and how effective were they?
2. **How does displacement and migration address loss and damage:** did the grant-funded interventions enable communities to adapt and address their experiences of loss and damage, and if yes, how and to what extent? What needs remain outstanding?
3. **Lessons for grantmaking:** what could have been done differently to provide improved support? How can these grants inform good practice in grant modalities and expectations of outcomes and impact?

Reviewing the portfolio for lessons on these themes is intended to inform the following:

1. **CJRF grantmaking:** What lessons from CJRF's existing displacement and migration-oriented portfolio can inform its future grantmaking? We seek insight on substantive issues around what to fund, as well as procedural issues around how to fund.
2. **Other funders' work:** What lessons can inform philanthropic funders interested in supporting communities facing displacement and choices around migration?

3. **Loss and damage policy and finance:** What lessons does this portfolio have to offer global policy discourse and UNFCCC negotiations, as well as funders interested in supporting work to address loss and damage due to climate change?

Background on CJRF

CJRF is a re-granter that deployed a pool of foundation funding worth over US\$25 million between 2016 and 2022. During that period we made 42 major grants to support women, youth, and Indigenous Peoples to build and share their own solutions for climate resilience. We believe that lasting climate resilience must start with those communities hit first by climate change. We help communities reduce risks, manage shocks, rebound, and continue charting a path to sustainable development. Our theory of change prioritizes community empowerment, policy advocacy, and movement-building, working from local to global. We are one of the only grant makers that takes an explicit climate justice approach to climate resilience work internationally.

Annex I below articulates our overall objectives and success factors for tracking progress toward them. The illustration of our Theory of Change (Annex II) remains a work in progress.

CJRF has made grants along the following two strategies:

1. By geography in three regions: the Bay of Bengal, East Africa, and the North American Arctic, as well as grants with global reach. Our 2017-22 objectives and strategic priorities for each region are described [here](#). These five-year regional strategies, developed in 2017, ground the themes of CJRF's overall [strategic framework](#) (2016) in the specific context of the places where we currently work.
2. Special Initiatives: grants in support of the Climate Rights Funder Collaborative, the Loss and Damage initiative, the Frontline Funds Accelerator, and Climate Justice-Just Transition Donor Collaborative.

In 2023, we launched Phase 2 of the CJRF, with the aim of pooling and deploying US\$50,000 over the next five years. We now have a [new governing board](#) comprised of activists and practitioners, and this board is currently spearheading development of a new five-year strategy for CJRF's second phase of work. The new strategy will most likely include components that build on our current work on L&D, which itself is built upon our place-specific grants made to address climate-forced displacement, migration, and relocation.

Scope of Work

CJRF is looking to engage a consultant for the period between September 2023 – February 2024. The consultant will be responsible for all aspects of the portfolio review, including:

- Reviewing grant proposals, reports, videos, media coverage, and other documentation.
- Collaborating with CJRF grantee partners and their stakeholders to gather their experiences and recommendations.
- Contextualizing the findings and recommendations within the current policy space of displacement, mobility, and loss and damage.
- Synthesizing findings in a publicly available report.
- Collaborating with CJRF's communications team to support development of communications materials.

- Designing and facilitating a webinar, in collaboration with CJRF staff, for our partners, board members, funders, and other stakeholders to receive and discuss review findings
- Presenting findings at above webinar

Outputs include:

- Inception report finalizing review methodology, deliverables and detailed timeline
- A written report of key findings of the review.
- Multi-stakeholder webinar for presentation and discussion of review findings
- Accessible, visually appealing slide deck
- Presentation at above-mentioned stakeholder convening
- Notes from interviews and focus groups

We plan to form a 5-7 member steering group to support the review, comprised of CJRF board members, funders, grantee partners and outside experts. The consultant would attend the steering group's meetings (2-3 zoom calls over the review timeline) and would have its members as a resource if/when questions or challenges come up during the review. Steering group members would also be available for key roles in the webinar (break-out group leaders, panel respondents, etc.).

Experience and Skills

- Proven experience with monitoring and assessment of grant-funded projects and portfolios.
- Past work on issues related to mobility, displacement, and migration, particularly in relation to climate change.
- Experience working as a consultant and delivering quality outputs in a timely manner.
- Familiarity with participatory grantmaking or other inclusive decision-making processes.
- Familiarity with climate change loss and damage issues and politics.
- Demonstrated skill in design and facilitation of meetings, including creative approaches to remote events.
- Proven ability to communicate clearly to a variety of audiences, both orally and in writing.
- Fluent in English. Conversational or better in at least one other language. Spanish, French, Bangla, Swahili, and Inuit languages all are of particular interest to CJRF, but not required.
- Work experience in South Asia and/or the Arctic. Work experience in an Indigenous community (or communities) also helpful.
- Experience working with a range of individuals from various cultural, educational, and professional backgrounds, ideally to include philanthropic professionals, activists, non-profit staff, and grassroots leaders.

Application Process Timeline, and Budget

CJRF expects bids between \$40,000 and 65,000 for this consultancy, including fees and any travel or other reimbursable expenses. Applications are welcome from individuals or teams located anywhere in the world. Interested consultants should email a proposal for this work, which should include:

- A brief introduction explaining your qualifications and how you would approach this portfolio review. (2 pages maximum)
- Brief resumé or CV (2 pages max. per teammate)
- List of past/present clients (1 page max.)
- Articulation of how you would spend the proposed budget, including approximate time on

tasks. (2 pages max.)

- Name and contact information for two references.
- Link/copy of a writing sample.

Depending on a number of dynamic internal and external factors, CJRF may decide to convert the above webinar to an in-person convening. In that event, staff would work with the consultant to agree additional budget and scope of work.

CJRF and the selected consultant will agree on deliverables and a detailed scope of work during the inception phase of the consultancy. Please send proposals to cjrfund@gmail.com by July 15th 2023.

Location

This is a fully remote assignment that could be performed by an individual or team working from anywhere in the world. CJRF welcomes a diversity of applicants.

The selected consultant will be expected to have approximately weekly voice contact with CJRF staff located in GMT-5. The projects under review are mostly located in GMT+6 and GMT-10. Applicants should have access to adequate internet bandwidth to facilitate communication and should be comfortable working with these time zones.

Annex I. CJRF Objectives and Success Factors (2017)

1. Grant Making

Objectives:

- Support development and implementation of community-driven adaptation and resilience **solutions**
- Support **advocacy** for community-driven solutions in national and international policy
- Support **scale-up** of community-driven solutions through knowledge exchange and influence on global finance

Grantmaking success factors for each objective over CJRF’s first four years include:

| Solutions | Policy Advocacy | Scale-up |
|--|--|---|
| <ul style="list-style-type: none"> • Constituents use improved access to information in local solution design and implementation. • Local initiatives deliver water, food, livelihood, or migration benefits under today’s climate • Local initiatives meet initiative-specific benchmarks indicating likelihood of benefit delivery under a future climate | <ul style="list-style-type: none"> • Constituents demonstrate new advocacy, movement, and leadership capacities • Constituents use improved access to information in policy advocacy. • Policy decisions reflect constituents’ demands and priorities • Constituents have improved access to resilience-relevant information | <ul style="list-style-type: none"> • Program design and investment frameworks reflect local adaptation and resilience solutions • New funding flows to CJRF constituents and their local initiatives • Knowledge exchange and replication mechanisms are established or strengthened |

2. Growing Climate Justice Philanthropy

Objectives:

- To create, and grow, a **community of philanthropic funders** who interact regularly to share knowledge, advance best practice, and track emerging issues with regard to climate justice

Our work in growing climate justice philanthropy will be successful when:

- A growing number of philanthropic funders have robust knowledge of and interest in climate justice, including its adaptation/resilience aspects
- Both climate justice as a whole, and adaptation/resilience specifically, become regular topics of exchange among funders, with significant levels of funder participation

3. Funding Mobilization and Influence

Objectives:

- To build **pooled (or aligned) climate justice resilience investments** among multiple funders
- To **influence (leverage) bilateral/multilateral funders’ investments** toward CJRF priorities, including through development of better mechanisms that enable funding to reach grassroots organizations

Our work will be successful when significant new resilience investments can be attributed to our efforts, through one or more of the following:

- New philanthropic funders are supporting community-driven, rights-based adaptation or resilience-building

- Global and bilateral climate funds (e.g. those programmed through the Green Climate Fund, the Global Resilience Partnership, the Adaptation Fund) increasingly flow to priorities set by women, youth and indigenous peoples
- A second phase of the CJRF launches, with increased funding, and more than one funder

Annex II. CJRF Theory of Change (2022)

